

IDAHO PUBLIC WORKS CONTRACTORS LICENSING BOARD MEETING

Monday – January 8, 2007 – 9:00 A.M.

Division of Building Safety
Board Conference Room
1090 East Watertower Street
Meridian, ID 83642

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Vice Chairman Dick Anderson at 9:00 a.m. on Monday, January 8, 2007.

Board Members Present:

Dick Anderson, Vice Chairman
Bob Angle
David Bennion
Steffani Lippert
Ken Worst

Board Members Absent:

Bob Beer, Chairman
Torry McAlvain

DBS Staff Members:

Steve Keys, Deputy Administrator, Operations
Marsi Woody, Deputy Administrator, Administration
Roger Gabel, Deputy Attorney General
Jean Frenette, PWCL and Industrial Safety Bureau Chief
Al Caine, Licensing and Compliance Program Manager
Heather Carr, Consultation and Outreach Advisor
Renee Bryant, Administrative Assistant

Guests:

Jerry Peterson, Idaho Building Trades

MEETING MINUTES MOTION: David Bennion moved to approve the October 2, 2006 minutes; motion was seconded by Bob Angle. All in favor, motion carried.

New License Categories Proposal for the Mid, Lower and Top Portion of License Classifications (\$100,000 to \$500,000 new license categories)

- ◆ A spreadsheet on “current versus proposed revenue” was distributed. After a lengthy discussion, the Board requested this topic be tabled until the next meeting.

ACTION: The Board has requested the staff to do the following:

1. Investigate the possibility of a category limited to subcontractors at the bottom end.
2. Obtain comments from CPAs relative to net worth/working capital requirements and the effects the proposed requirements would have on their licensed clients.
3. Review the comments made during this meeting and come up with two or three alternative proposals.

Financial Report

- ◆ Marsi Woody reviewed FY 2007’s appropriation balances, revenue/expenses and revenue comparisons.
- ◆ The agencies new software program, Alpine, was briefly discussed.

Sample of Job Description and Organizational Chart

- ◆ A generic job description on the Building Safety Program Manager position was reviewed. The Board has requested the job description be specific to the needs of the Bureau.

ACTION: Steve Keys will schedule a meeting with David Bennion and Dick Anderson to formulate a more precise job description.

- ◆ Renee Bryant was introduced as the Administrative Assistant to the Electrical, HVAC, Plumbing and Public Works Boards.
- ◆ Heather Carr was introduced as the Consultation and Outreach Advisor for Region Two.

Amendment of IDAPA 07.05.01.201 (Docket No. 07-0501-0602) and IDAPA 07.05.01.110 (Docket No. 07-0501-0603)

- ◆ Docket No. 07-0501-0602 is a proposed rule. This rule will increase fees on the licensure's classification types. Class "D" fees are currently in effect as to coincide with the approved statute changes.
- ◆ Docket No. 07-0501-0603 is a temporary and proposed rule. This rule references the changes in the guarantor provisions; formalizing the requirements.
- ◆ Both rules will be addressed at the 2007 Legislative Session.

Old/New Business

- ◆ Board members voiced their concerns over the legality of the fees being imposed by Occupational Licensing.

ACTION: Steve Keys will schedule a meeting with the agency to discuss this issue.

- ◆ Steve Keys updated the Board on the status of the new Public Works examination.

ACTION: Examples of examination questions will be brought to the next Board meeting for review. Once the Board has given their input, the staff will schedule meetings throughout the state allowing stakeholders an opportunity to partake in this process. The results from those meetings will be addressed at the July meeting.

MOTION TO ADJOURN: David Bennion moved to adjourn; motion was seconded by Steffani Lippert. Motion passed unanimously.

Meeting adjourned at 11:05 a.m.

Steve Keys
Deputy Administrator, Operations

Date

C. Kelly Pearce
Administrator, Division of Building Safety

Date

Bob Beer
Chairman, Public Works Contractors License Board

Date